Meánscoil na mBráithre
Christian Brothers
Secondary School
The Green, Tralee, Co. Kerry.



Iontaobhas Scoileanna Éamainn Rís
Edmund Rice Schools Trust

POST OF SPECIAL NEEDS ASSISTANT - APPLICATION FORM

School: St Mary's Secondary School CBS The Green Tralee, Co. Kerry

Applicant's Name	

Completed and Signed Application Forms should be returned by **email** to:

The Chairperson
Board of Management

***Email* address:**
chairpersonbom@thegreen.ie

to arrive by **4.00 p.m.** on **November 16th, 2026.**

Please DO NOT send a Curriculum Vitae with this form.

For Official Use Only
Received:
Date:
Time:

Meánscoil na mBráithre
Christian Brothers
Secondary School
The Green, Tralee, Co. Kerry.



Iontaobhas Scoileanna Éamainn Rís
Edmund Rice Schools Trust

PERSONAL DETAILS:

1 Name	

Home Address		**Home Tel. No.**	
		Mobile Phone No.	
		E-Mail Address	

2 Educational Qualifications – most recent first ***(Include second level e.g. Inter Cert, Junior Cert or equivalent) and further education though not a requirement for this particular post. A successful applicant may be requested to furnish supporting documentation.***

Qualification	School/College	Results	Year of Award

3 Other relevant, non-accredited courses – most recent first: (e.g. First Aid, Art/Craft....)

4 Experience of Special Needs Assistant role - most recent first.

School Name	**Address**	Duties	**Date from**	Date to

5 Other employment experience - most recent first.

Position	**Employer/Project**	Duties	**Date from**	Date to

6 Please indicate briefly your understanding of the role of a Special Needs Assistant

Meánscoil na mBráithre
Christian Brothers
Secondary School
The Green, Tralee, Co. Kerry.

Iontaobhas Scoileanna Éamainn Rís
Edmund Rice Schools Trust

7 Additional information (*not already mentioned*) in support of your application

Meánscoil na mBráithre
Christian Brothers
Secondary School
The Green, Tralee, Co. Kerry.

Iontaobhas Scoileanna Éamainn Rís
Edmund Rice Schools Trust

8 **Please give the names of two referees: one should be in a position to comment on your personal characteristics and one should be in a position to comment on your professional qualifications and/or training. Referees should not be related to the applicant.**

(1) Name		**(2) Name**	
Address		**Address**	
Phone Number(s)*	**Work:** **Home:** **Mobile:**	**Phone Number(s)***	**Work:** **Home:** **Mobile:**

* *As it is probable that referees will have to be contacted outside of school times, it is crucial that phone numbers at which referees can be contacted (three if possible) are given.*

9 **Signature of Applicant** | **Date**